\*\*Privacy Policy\*\*
East Coast Car Co.

Effective Date: December 1, 2023

### \*\*1. Introduction\*\*

Thank you for choosing East Coast Car Co.. We value your trust and are committed to ensuring the privacy and security of your personal information. This Privacy Policy outlines how we collect, use, and protect the information you provide to us. By accessing our services, you consent to the practices described in this policy.

#### \*\*2. Information We Collect\*\*

We only collect and use the basic information that you provide to us for the sole purpose of facilitating proper and efficient business operations. This information may include:

- Your name
- Phone number
- Address
- Vehicle make and model

#### \*\*3. How We Use Your Information\*\*

The information we collect is exclusively used to deliver and perform the services you have requested. We may use your information for the following purposes:

- \*\*Service Fulfillment\*\*: Your name, phone number, and address are crucial to ensuring accurate and complete service delivery. This information helps us identify you and your specific service requirements.
- \*\*Facilitating Future Services\*\*: We may retain your information to make future bookings and purchases more convenient and efficient for you. This includes

enabling quick reference to your preferences and purchase history. Personal information may be saved within our booking forms for easier, faster, checkouts.

- \*\*Communication\*\*: We may use your contact information to communicate with you regarding appointment confirmations, updates, and other service-related matters.

### \*\*4. Data Security\*\*

We prioritize the security of your personal information. We implement industry-standard security measures to protect your data against unauthorized access, disclosure, alteration, or destruction. We ensure that your information is accessible only to authorized personnel with a legitimate need for access.

#### \*\*5. Data Retention\*\*

We retain your information only for as long as necessary to fulfill the purposes for which it was collected. Afterward, we securely dispose of it to protect your privacy.

# \*\*6. Third-Party Disclosure\*\*

We do not sell, trade, or transfer your personal information to third parties. Your data is used solely for our internal business operations.

#### \*\*7. Your Choices\*\*

You may choose not to provide certain information, but please be aware that this may limit the services we can offer you. You can also update or correct your information by signing into your account on our website, or contacting us directly.

## \*\*8. Updates to this Policy\*\*

We may periodically update this Privacy Policy to reflect changes in our practices and services. We will notify you of any significant updates through the contact information provided by you.

\*\*9. Contact Us\*\*

If you have any questions or concerns about this Privacy Policy or how we handle your personal information, please contact us at

Eastcoastcarco@gmail.com 781-548-9472 Eastcoastcarco.com

Thank you for trusting East Coast Car Co.. Your privacy is important to us, and we are dedicated to providing you with the best service while safeguarding your personal information.